



B E R K H A M S T E D

— 1541 —

## Teacher of Classics

A well-qualified and enthusiastic teacher of Classics is required for January 2020 to teach pupils at all levels (Years 7 - 13). The Classics Department has six full-time members of staff.

The department extends over two senior school campuses, Castle and Kings, which are separated by a short walk. Pupils in Years 7 - 11 are taught in single sex groups; boys are taught at Castle and girls at Kings up to GCSE. The Sixth-Form is fully co-educational and classes may be taught on either campus. We have a strong commitment to IT and in September 2019 we are embarking upon a two-year roll-out in which students will be equipped with their own school devices.

The Cambridge Latin Course is followed to GCSE and a non-linguistic course in Classical Civilisation has proved to be a popular choice for several years. Enthusiasm and commitment from pupils for Latin and Classical Civilisation remain strong at Berkhamsted. In recent years we have seen a significant boost in interest towards GCSE Classical Civilisation with more than fifty pupils expressing an interest at our recent GCSE preview evening. Within the co-curricular programme we also run a Greek Club and a general Classics Fun Club. At GCSE and Advanced Levels OCR specifications are followed for Latin and Classical Civilisation. Academic results are impressive in both subjects. Each year several students continue to university level their interest in the Classical world.

The department is very well resourced and has a strong commitment to innovation in the classroom. A wide range of extra - curricular enrichment activities is offered, including theatre visits and regular study trips to both Greece and Italy. This term we are taking forty Year 7 pupils to Rome and the Bay of Naples and we have recently returned from a most successful tour of Greece. We also organise visits by train or coach to Verulamium Museum, the British Museum and the National Gallery. We also enjoy success in the London Area Latin Reading Competition.

The successful candidate will contribute to the teaching of Latin and Classical Civilisation at GCSE and Advanced levels. There is also an opportunity to become a tutor in the School's EPQ programme. We are seeking to appoint someone with strong academic abilities, who enjoys working as part of a lively and highly committed team. We require an inspiring teacher, who can enthuse others with a love of the Classics. The salary for this post will be commensurate with the qualifications and experience of the successful candidate and above national scales. We offer excellent professional development for a teacher seeking further responsibility in a supportive department, an NQT wishing to complete accreditation on a nationally recognised induction programme or a PGCE.

## **Summary of Terms and Conditions of Employment**

### **i) Employer**

The post holder will be employed by the Berkhamsted Schools Group

### **ii) Place of Employment**

The post will be based at Berkhamsted School

### **iii) Salary**

To be discussed at interview

### **iv) Pension Scheme**

Teachers' Pension

### **v) Notice Period**

1 Term

### **vi) Probation period**

1 academic year

## **Application and Recruitment Process**

### Application Form

- Applications will only be accepted from candidates completing the enclosed Application Form in full, together with a supporting CV. CVs by themselves will not be accepted in substitution for completed Application Forms in the absence of good reason.
- Candidates should be aware that all posts in the school involve some degree of responsibility for safeguarding children, although the extent of that responsibility will vary according to the nature of the post. Please see job description for the post.
- Accordingly this post is exempt from the Rehabilitation of Offenders Act 1974 and therefore all convictions, cautions and bind-overs, including those regarded as 'spent' must be declared.
- Where appropriate the successful applicant will be required to complete a Disclosure from the Disclosure and Barring Service at the appropriate level for the post.
- We will seek references on shortlisted candidates and may approach previous employers for information to verify particular experience or qualifications, before interview.

- If you are currently working with children, on either a paid or voluntary basis, your current employer will be asked about disciplinary offences, including disciplinary offences relating to children or young persons (whether the disciplinary sanction is current or time expired), and whether you have been the subject of any child protection allegations or concerns and if so the outcome of any enquiry or disciplinary procedure. If you are not currently working with children but have done so in the past, that previous employer will be asked about those issues. Where neither your current nor previous employment has involved working with children, your current employer will still be asked about your suitability to work with children, although he/she may, where appropriate, answer “not applicable” if your duties have not brought you into contact with children or young persons.
- You should be aware that provision of false information is an offence and could result in the application being rejected or summary dismissal if the applicant has been selected and possible referral to the police.

#### Invitation to Interview

- If you are invited to interview this will be conducted in person and the areas which it will explore will include suitability to work with children.

#### Conditional Offer of Appointment: Pre-Appointment Checks

Any offer to a successful candidate will be conditional upon:

- receipt of at least two references (if these have not already been received) satisfactory to the School
- verification of identity and qualifications
- a satisfactory DBS check
- verification of professional status
- Where the successful candidate has worked or been resident overseas in the previous five years, such checks and confirmations as the school may require in accordance with statutory guidance.
- having the right to work in the UK
- satisfactory (to the School) completion of the probationary period.

Where a candidate is:

- found to have provided false information in, or in support of, his application; or
- the subject of serious expressions of concern as to his/her suitability to work with children the facts will be reported to the Police.